



Membership of **Not-for-Profit Assist** gives you direct access to the expertise of lawyers who have extensive knowledge of the not-for-profit sector and are committed to providing relevant, targeted and practical advice.

Legal services that are covered by **Not-for-Profit Assist** membership range from:

- Human resources and employment, including enterprise bargaining
- Board governance, compliance and risk management
- NFP / Charities
- Child Safety / Safeguarding
- Enrolment matters, including parent interactions
- VRQA registration and compliance
- Privacy and online conduct
- Property and construction
- Agreements
- Bequests
- Family law and dispute resolution

### Members receive:

1. Access to the expertise of our lawyers, all with vast experience working with not-for-profits.
2. A dedicated 8.30am to 5.30pm AEST advice line.
3. Prompt response to calls and emails during business hours.
4. Invitations to seminars, presentations, round-table discussion groups and training courses.

### Not-for-Profit @ Moores

Moores is one of the few law firms that have a dedicated team focusing exclusively on the not-for-profit sector. For many years Moores has worked closely with organisations such as charities, community and disability organisations, as well as educational institutions. We advise on the opportunities and challenges that not-for-profit organisations encounter.

The people at Moores who make up the Not-for-Profit team are dedicated individuals who have extensive knowledge of their particular fields of expertise. They are committed to providing quality advice and service to not-for-profit organisations.

Our people are focussed on enabling organisations to function efficiently and make the best use of their resources.



## Frequently asked questions:

### Is there a limit to the calls we can make?

No - there are no limits to how many calls you can make.

### What services are not covered by the membership?

If your matter is complex or requires a meeting, document review or formal legal advice, we will talk to you about associated legal fees and agree on a price with you up-front before proceeding.

### Is it a locked in contract?

We offer 6 or 12 month memberships for optimum flexibility. The membership fee is payable upfront.

### How many people can I register for a Not-for-Profit Assist membership? Is there a cost associated with each person?

There is no limit to how many people can have access to this service. There is no additional cost per user. We recommend that the following key personnel be given access: the CEO / General Manager, CFO, Human Resources or Payroll Officer and the Chair of the Board. It is important to note that we represent employers, so advice will not be provided to individual employees querying about their own issues.

### How do I know if this service is right for me?

This service is designed to assist not-for-profit organisations that want a contact point for any legal queries. If you are not sure if this service is right for you, contact the Not-for-Profit Assist legal hotline on (03) 9843 2119 or email to [NFPAssist@moores.com.au](mailto:NFPAssist@moores.com.au)

### How do I register?

Contact the **Not-for-Profit Assist** legal hotline on (03) 9843 2119 or email [NFPAssist@moores.com.au](mailto:NFPAssist@moores.com.au)

## Not-for-Profit Assist Membership

A dedicated Moores advice line (8.30am to 5.30pm AEST). We aim to respond to calls and emails within 30 minutes during operating hours.

Invitations to seminars, presentations, round-table discussion groups and training courses.

## Legal Services Covered

Human resources and employment, including enterprise bargaining

Board governance, compliance and risk management

NFP / Charities

Child Safety / Safeguarding

Enrolment matters, including parent interactions

VRQA registration and compliance

Privacy and online conduct

Property and construction

Agreements

Bequests and dispute resolution

## Not-for-Profit Assist Membership Pricing

We offer 6 or 12 month memberships:

6 months	\$1,800 + GST
12 months	\$2,800 + GST

To register your interest, contact the **Not-for-Profit Assist** legal hotline on (03) 9843 2119 or email [NFPAssist@moores.com.au](mailto:NFPAssist@moores.com.au)

## Legal Health Check

Organisations can also obtain an optional Health Check by a Moores representative, who will assess the legal health of your organisation and report on their findings in a format you can present to the Board.

\$2,500 + GST with 6 month membership
\$2,000 + GST with a 12 month membership